



**REPORT TO LOCAL COMMITTEE  
(RUNNYMEDE)**

**ON-STREET PARKING REPORT**

**13th February 2009**

**KEY ISSUE**

To provide the Local Committee with an overview of the county's new parking service, to present the proposed works programme for the 2009/10 annual review and Controlled Parking Zones projects, to provide an update on the parking agency agreement with Runnymede Borough Council, and to consider deferring the appointment of County Members to the CPE (Civil Parking Enforcement) Joint Member Working Group for Runnymede until after the Local Elections in June 2009.

**SUMMARY**

Following the introduction of the new Parking Strategy and Implementation Group (PSIG) in 2008, an information item was requested to provide Members with information about the new service, a position statement with regards to the parking agency agreement which is due to expire in the autumn and an update on the programme of projects for Financial Year 2009/10.

**OFFICER RECOMMENDATIONS**

The Local Committee (Runnymede) is asked to note:

- a) **the structure and purpose of the PSIG.**
- b) **the programme of work for the 2009/10 annual parking review and Controlled Parking Zones project.**

- c) **that discussions are ongoing with Runnymede Borough Council about the future agency arrangements. Recommendations will be brought to the Local Committee when it meets on 26 June 2009.**

The Local Committee (Runnymede) is further asked to agree:

- d) **the deferral of the appointment of county councillors to the CPE Joint Member Working Group until 26 June 2009.**

## **1. Introduction and background**

- 1.1 The Parking Strategy and Implementation Group (PSIG) was set up within Surrey Highways in August 2008. Its purpose is to provide a single service which oversees the development of new parking schemes from initial request, to stakeholder engagement, to traffic regulation orders and through to implementation. From 1 April 2009 the group will assume official responsibility from Transport for Surrey for operational management and monitoring of the parking agency agreements with the boroughs and districts and associated budgets.
- 1.2 The Group supports Local Highways Managers (LHMs) throughout the county by helping to deliver existing and new programmes of work. LHMs and PSIG staff will work together to present parking items to the Local Committees and the former are expected to retain capital and revenue budgets for schemes, feasibility studies and traffic regulation orders.
- 1.3 PSIG officers manage a central project and resource programme with the express intention of bringing schemes to fruition in a more expeditious and cost-effective way. Initiatives which seek to introduce a Local Transport Plan (LTP) criteria-based method of assessment for new projects, to lower the costs associated with advertising Traffic Regulation Orders and to review on-street fees and charges countywide, are also under way. Proposals for service improvements based on these initiatives will be reported to a future Local Committee.
- 1.4 The remit of the PSIG Manager also includes driving the process for the next generation of parking agency agreements with the boroughs and districts. Discussions are already under way with Runnymede Borough Council about options for the future and these will be presented to the Local Committee when it meets on 26 June 2009.

## **2. Programme for 2009/10**

- 2.1 As previously approved by the Local Committee, the annual review of requests for changes to existing parking controls and for new restrictions is programmed to commence in spring 2009 with funding of £4,000 provided from the Local Transport Programme capital allocation for 2009/10.
- 2.2 Requests for changes received by residents, businesses and Members will be considered by officers from PSIG and the LHM taking the following into account:
  - The findings of site assessments

- The potential for new restrictions to displace parked vehicles and create potential issues nearby.
- LTP objectives and the Parking Strategy for Surrey.
- The likelihood of effective enforcement within existing resources.
- The safety of motorists and other road users.

- 2.3 All suggested changes and associated recommendations will be considered and agreed by the CPE Joint Officer Working Group (see section 3) prior to being taken to the Local Committee for approval on 2 October 2009.
- 2.4 Funding to undertake a feasibility study and associated public consultation exercise for a proposed Controlled Parking Zone in Egham and Englefield Green was approved by the Local Committee on 19 September 2008. This work is to take place in financial year 2009/10 from an agreed budget of £30,000.
- 2.5 Work on this project is programmed to commence in spring 2009 following the election of members to the CPE Joint Member Working Group, and the development of terms of reference for the group and for the project.

### **3. CPE Joint Member Working Group**

- 3.1 Following the introduction of Civil Parking Enforcement (CPE) in Runnymede in November 2004, it was agreed that parking restrictions should be reviewed annually by the CPE Joint Member Working Group and their recommendations then considered by the Local Committee.
- 3.2 It is proposed that the annual election of county members to the CPE Joint Member Working Group for Runnymede be deferred until the next Local Committee on 26 June 2009, following local elections on 4 June 2009.
- 3.3 It is further proposed that the Working Group would be convened to consider and agree recommendations made in light of the annual review of requests referred to in paragraph 2.1. This will take place in the summer in order to bring the recommendations back to the Local Committee for approval on 2 October 2009.

### **4. Value for money and financial implications**

- 4.1 These are information items and do not have any financial implications beyond budgets already allocated by the Local Committee for Financial Year 2009/10.

### **5 Equality and diversity implications**

- 5.1 None

**6. Crime and disorder implications**

6.1 None

**7. Conclusions and recommendations**

7.1 The purpose of this report is to provide Members with information on the new Parking Strategy and Implementation Group, the proposed programme of work for which funding has been allocated in 2009/10 and an update on the parking agency agreement with Runnymede Borough Council.

7.2 In addition, it is recommended that the annual election of county Members to the CPE Joint Member Working Group for Runnymede be deferred until after the Local Committee on 26 June 2009, following local elections on 4 June.

**8. Reasons for recommendations**

8.1 To ensure consistency of approach throughout the year and to provide the CPE Joint Member Working Group for Runnymede with defined terms of reference.

**9. What happens next**

9.1 The annual review of existing parking controls and consideration of requests for new restrictions will commence in spring 2009.

9.2 Proposed recommendations will be taken to the CPE Joint Member Working Group for Runnymede in the summer approval. A report will then be taken to the Local Committee on 2 October 2009.

9.3 A report will be presented to the Local Committee on 26 June 2009 in relation to future options for the parking agency agreement with Runnymede Borough Council.

9.4 PSIG staff and the LHM will draft formal terms of reference for the CPE Joint Member Working Group for Runnymede. These will also be presented to the Local Committee on 26 June 2009 for approval.

9.5 Work will commence on the feasibility study for a Controlled Parking Zone in Egham and Englefield Green in spring 2009. Scheme proposals will be developed with the CPE Joint Member Working Group and the results of consultation with residents will be reported to the Local Committee on 2 October 2009.

**LEAD OFFICER:** Roger Evans, Interim Parking Strategy and Implementation Group Manager

**TELEPHONE NUMBER:** 03456 009 009

**E-MAIL:** parking@surreycc.gov.uk

**CONTACT OFFICER:** John Pateman, Interim Assistant Engineer

**TELEPHONE NUMBER:** 03456 009 009

**E-MAIL:** parking@surreycc.gov.uk